



Statewide SEFA Council

One United Way
P.O. Box 13865
Albany, New York 12212
518-456-2200, x129
Fax: 518-456-2839
www.sefanys.org

*Tom Wickerham, Chair
Matthew Ecker, Vice-Chair
Cornelia Mead, Secretary
Laurelee Dever, Director*

MINUTES (final approved)

SEFA Statewide Council meeting May 19, 2016 (via conference call).

Tom Wickerham convened the meeting at 1:30 pm

Council members present Tom Wickerham, Furn Lorento, Scott Ray, Cornelia Mead, Bill Ferguson, Tammy Menard, Nick Lamorte. Kathryn Pantaleo (alternate for Matt Ecker), Pete DeCicco, also From UWGCR Lisa Steagall-Thurman, Laurelee Dever

1. Approval of minutes from April 21 meeting. Corrections Bill Ferguson had correction of a typo in amount reported by finance committee, and officers - Matt Ecker should be Vice Chair. Moved by Furn Lorento to accept the minutes as amended, seconded, motion carried.
2. Report from the Chair - not much to report, moved on to the Finance Committee meeting
3. Finance Committee (Bill Ferguson)
 - a. Revisited the two resolutions which were tabled at the previous meeting (16.4 governing SEFA bank accounts, and procedures for withdrawals, deposits, and reporting. And 16.5 regarding documentation for invoicing and payment from SEFA account.) Bill Ferguson moved that the Committee accept the two resolutions, seconded by Furn Lorento. No discussion, motion carried .
 - b. Bill mentioned the 2016 assessments and quarterly billing amounts - previously provided to the Council for reference
 - c. UWGCR has submitted invoices for March and April invoices \$12165.09, there is \$26105.71 available cash on hand, Bill Ferguson moved to pay the invoices. Seconded by Furn Lorento. Motion carried.
 - d. Earthshare resolution 16.6 presented by Bill Ferguson, recommending a financial settlement with Earthshare to close out the relationship with them as financial manager. Moved by Cornelia Mead to accept the resolution. Discussion:
 - i. Bill provided background - Earthshare submitted an invoice to the SEFA Council for \$189,858.53 including balances from 2016, 2014, 2015, and some expenses from 2016. Current bank balance is 187,080.25 in SEFA account in SEFCU (combined checking and savings)
 - ii. Resolution 16.6 recommends that the SEFA Council pay a total of \$187,080.25 to Earthshare to settle up with them.
 - iii. Tom Wickerham asked that the mention of Earthshare be corrected to "Fiscal Manager" (not Campaign manager). Bill asked unanimous consent to correct this.
 - iv. Vote on the motion – approved with one opposed.



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4. Report from Director – Laurelee Dever
 - a. Majority of her time has been spent on consolidating the data and getting it ready to get into print
 - b. Has sent the recertification data out for review and corrections, please get them back by the end of this week
 - c. Book design committee has met and made some design recommendations which will be presented to the Council.
 - d. CSEA has agreed to print our posters for us again
 - e. Laurelee making changes to the pledge cards based on feedback
 - f. Getting quotes from the printer, will need our final marketing orders ASAP once they have the quotes. Aiming at the first week in August for material deliveries.
 - g. Brian Hassett has spoken with the governor's office and they have asked for a proposed script. We're standing by to see if this will happen, hopefully.
 - h. Pledge cards issue. Clarification in how campaigns pay undesignated monies, there seemed to be two different methods (only to charities within their region, or in the entire state). Laurelee is seeking to clarify this and have the Council approve the policy. Asked coordinators to follow up with an email to her.
 - i. Method for paying out funds to unaffiliated agencies. Also seeking to clarify this.
 - j. Scheduling another face to face meeting. Please respond with ideas about where to host etc.
 - k. Recertification form - she had sent it out to coordinators to test and comment. There is a problem that users can't print the form - it's a known problem. Workarounds were discussed.
5. Discussion Local committee involvement, some members are not clear about what appropriate involvement is for the members. Especially members who have participated for many years, the current organization is different than it used to be (more centralized). Perhaps a good agenda item for our next face-to-face meeting might be committee involvement.
6. Furn announced that she has set her retirement date for June 24th. She still plans to be active on the council and in SEFA as a retiree. (Good luck, Furn!)

Meeting adjourned at 2:28 pm