



Statewide SEFA Council

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(approved 7/18/19)

May 8, 2019
**SEFA Council Conference Call
Meeting Minutes**

Tom Wickerham opened meeting at 1:55pm. Introduced Melissa Stephens as consultant hired to help out during Laurelee's absence. No update on Laurelee or when she will return. No Face to Face Meeting scheduled as of yet.

Chair's Report (Tom Wickerham):

- Tom reported that things are moving along Furn Lorento, longtime Committee Member and most recently Finance Committee Member, has stepped down. Finance Committee is now Bill and Tom. Invitation out to anyone on the council the join.
- Cherice from Plattsburg is now back on the SEFA Council after a hiatus.
- Firming up Regulation 335; will finalize soon, hoping to get out for public review in the next month or two.
- Consolidation of areas/campaigns has happened; renumbering those area designations. If you were an FCCM that took an area, you'll be assigned a new number. Changes will be in the SEFA Charity Book this year.
- Certifications were due in December - should all be turned in at this point.
- New Applications should be in and approved or denied.
- Statewide Applications are due back to the Director's Office now.
- United Way of Buffalo and United Way of Central New York have requested to use their own epledge processing system once again for this year. Tom proposed that this be granted again with the stipulation that before February 1st, the two FCCM's submit the pledges and costs incurred with doing on their own system, and an accounting of what has occurred (similar to last year's conditions). Bill asked for confirmation that a reporting would be completed. Marilyn from Buffalo confirmed. Eileen of Central New York was not on the call to confirm. Tom moved to accept this motion. Caroline seconded the motion. All approved. Motion passed.

Finance Chair's Report (Bill Ferguson):

- Current account has a balance of \$49,957.10.
- Invoices for December 2018/January 2019 totaled \$6,481.46. Bill moved to approve invoices and pay them. Caroline seconded the motion. All approved. Motion passed.
- 2019 Statewide SEFA Budget was due April 1st. Resolution was to go into May.
 - Current budget proposed includes a 1% increase. With \$1,062 of unspent monies from the previous budget, that makes this proposed budget flush.
 - Largest charge is reflected on the personnel line with a \$3,000 addition. There is a \$2,333 decrease in the advertising line.
 - Budget was difficult to put together given these pressures.

- Question was raised on what would be decreased in marketing with a decrease in the line. Bill clarified that it would really be a prioritization of tasks and there are more pressing needs for additional resources elsewhere.
- Bill proposed the budget be accepted at the proposed \$97,043. Caroline seconded the motion. All approved. The budget passed at \$97,043.
- Bill reiterated that there is a net 30 day payment for assessments. Cash flow is critical. FCCM'S office needs to do a better job of turning out assessments and that they are now looking to do this monthly.

Closing Comments:

- Tom suggested the Council look into redoing the timeline of the Recertification Period.
- Tom reminded everyone that there is always a need for new Council Members and that there are present opportunities for Council Members to step up into other roles within the council.
- Tom motioned to close meeting. Bill seconded. All approved. Meeting ended at 2:49pm.